

## **JOB DESCRIPTION**

<b>Job Title:</b>	Women's Safety Officer
<b>Salary:</b>	£21,164 pro rata
<b>Status of Employee:</b>	Part-time
<b>Hours of Duty:</b>	28 hours per week
<b>Contract Duration:</b>	2 years
<b>Reporting To:</b>	Project Coordinator
<b>Special Working Conditions:</b>	Flexible hours

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<b>Closing Date:</b>	Monday 23 <sup>rd</sup> September 2019
<b>Interview Date:</b>	25 <sup>th</sup> and 26 <sup>th</sup> September 2019
<b>Interview location:</b>	Liverpool

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## **HOW TO APPLY**

If the chance to work for this exciting charity appeals to you, send a CV and tailored covering letter outlining your suitability for the role to the following email: [ayla.mdvs@gmail.com](mailto:ayla.mdvs@gmail.com)

You are advised to get in touch in advance of the closing date to give the charity time to consider your application.

If you would like an informal discussion about this opportunity, please contact; Ayla Nasuh on 07802 722 703

## **PURPOSE AND OBJECTIVES OF THE JOB:**

Merseyside Domestic Violence Service, MDVS, requires the services of a passionate, committed individual to work as part of a team to safeguard female victims and survivors of domestic abuse. You will be organized and committed to providing services of the highest quality. You will have experience of safeguarding women and children within the context of domestic violence. Essential to this role is having prior direct experience of assessing risk and vulnerability, providing direct support in both one-to-one and group work setting. You will have experience of working in a multi-disciplinary setting.

You will be expected to regularly liaise with the Project Coordinator and regularly attend supervision and risk management meetings.

## **THE PRINCIPAL DUTIES OF THE POSTHOLDER WILL BE:**

- Risk identification and risk management
- Group work and one-to-one work
- Build positive and professional relationships all service users
- Attend fortnightly risk management meetings
- Safety Planning
- Attend MARAC and other relevant multi-agency meetings
- Regularly update professionals including Social Workers
- Working as part of a team is an essential part of this role
- Maintain client records in accordance with MDVS' policies and procedures and in a manner that adheres to the requirements of GDPR.

## **To be an effective Women's Safety Worker at Merseyside Domestic Violence Service you must be:**

- Socially adept
- Excellent knowledge and understanding of the issues relating to domestic abuse
- Able to contribute effectively to quality leadership and direction of the Charity

**Person Specification**

**Women's Integrated Safety Worker**

Criteria	Essential	Desirable
<b>Education/ Qualifications/ Training</b>	Up to date training in areas that would support this role, i.e. IDVA, Safeguarding Vulnerable adults and children	Educated to Degree level in relevant area, (i.e. Social Work, Criminology, Youth and Community Work, Psychology).
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Providing direct emotional and practical support to victims and survivors of domestic violence</li> <li>• Case management</li> <li>• Risk management</li> <li>• Safety planning including strategies to reduce risk</li> <li>• Group work and one-to-one work</li> </ul>	Experience of working with male perpetrators of domestic violence or experience of an integrated approach to tackling domestic violence.
<b>Abilities/Skills/ Knowledge</b>	<ul style="list-style-type: none"> <li>• Strong communication and IT fluency</li> <li>• Ability to solve tough problems</li> <li>• In-depth knowledge of the issues relating to domestic abuse</li> <li>• The ability to handle pressure and keep up to date with client records</li> <li>• Skill in prioritizing and triaging obligations</li> <li>• Attention to detail</li> <li>• Excellent time management and</li> </ul>	

	<p>organization</p>	
<p><b>General</b></p>	<ul style="list-style-type: none"> <li>• The above duties will involve having access to information of a confidential nature, which will be covered by GDPR. Confidentiality must always be maintained</li> <li>• To be responsible for health/safety and welfare of self and others whilst at work</li> <li>• The postholder must be flexible to ensure the operational needs of the Charity are met. This includes the undertaking of duties of a similar nature and responsibility as and when required</li> <li>• To promote the Charity's Equal Opportunity Employment Policy</li> <li>• The Health and Safety at Work etc. Act (1974) and other associated legislation places responsibilities for</li> </ul>	

	<p>Health and Safety on all employees. Therefore, it is the postholder's responsibility to take reasonable care for the Health, Safety and Welfare of him/herself and other employees in accordance with legislation and the Charity's Safety Policy and Programme</p> <p>Candidates must satisfy the interview panel that they have an objective distance from any personal experience of violence/abuse.</p> <p>This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975. It will be necessary for an Enhanced Disclosure to be made to the Criminal Records Bureau for details of any previous criminal convictions.</p> <p>*Occupational Requirement (Equality Act 2010) applies</p>	
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MDVS may require staff to work flexibly out of normal working hours